



# Becoming A Leader

Edward C Blanchard - Mini Ebook Series

# Becoming A Leader

## Becoming A Leader

Contrary to what most people believe, leadership is not about power. It is not about harassing people or driving them using fear. It is about encouraging others towards the goal of the organisation. It is putting everyone on the same page and helping him or her see the big picture of the organisation. You must be a leader, not a boss.

People follow others when they see a clear sense of purpose. People will only follow you if they see that you know where you are going. If you yourself do not know where you're headed to, chances are people will not follow you.

Being a leader is not about what you make others do. It's about who you are, what you know, and what you do. You are a reflection of what you're subordinates must be.

Studies have shown that one other bases of good leadership are the trust and confidence your subordinates have of you. Trust and confidence is built on good relationships, trustworthiness, and high ethics.

Once you have their trust and confidence, you may now proceed to communicate the goals and objectives you are to undertake.

Communication is a very important key to good leadership. The knowledge and technical expertise you have must be clearly imparted to other people. You must be able to assess situations, weigh the pros and cons of any decision, and actively seek out a solution.

Leaders are not do-it-all heroes. You should not claim to know everything, and you should not rely upon your skills alone. You should recognize the skills and talents your subordinates have. Only when you come to this realization will you be able to work as one cohesive unit.

Remember being a leader takes a good deal of work and time. It is not learned overnight.

# Becoming A Leader

## Five Things You Thought You Knew About Leadership

Much has been written about leadership: rules, pointers, styles, and biographies of inspiring leaders throughout world history. But there are certain leadership ideas that we ourselves fail to recognise and realise in the course of reading books. Here is a short list of things you thought you knew about leadership.

### 1. Leaders come in different flavours.

There are different types of leaders and you will probably encounter more than one type in your lifetime. Formal leaders are those we elect into positions or offices such as politicians and presidents of local clubs. Informal leaders or those we look up to by virtue of their wisdom and experience such as in the case of the elders of a tribe, or our grandparents; or by virtue of their expertise and contribution on a given field such as Albert Einstein in the field of Theoretical Physics and Leonardo da Vinci in the field of the Arts. Both formal and informal leaders practice a combination of leadership styles. Lewin's three basic leadership styles – authoritative, participative, and delegative. Likert's four leadership styles – exploitive authoritative, benevolent authoritative, consultative, and participative. Goleman's six emotional leadership styles - visionary, coaching, affiliative, democratic, pacesetting, and commanding.

### 2. Leadership is a process of becoming.

Although certain people seem to be born with innate leadership qualities, without the right environment and exposure, they may fail to develop their full potential. So like learning how to ride a bicycle, you can also learn how to become a leader and hone your leadership abilities. Knowledge on leadership theories and skills may be formally gained by enrolling in leadership seminars, workshops, and conferences. Daily interactions with people provide the opportunity to observe and practice leadership theories. Together, formal and informal learning will help you gain leadership attitudes, gain leadership insights, and thus furthering the cycle of learning. You do not become a leader in one day and just stop. Life-long learning is important in becoming a good leader for each day brings new experiences that put your knowledge, skills, and attitude to a test.

# Becoming A Leader

## 3. Leadership starts with you.

The best way to develop leadership qualities is to apply it to your own life. As an adage goes “action speaks louder than words.” Leaders are always in the limelight. Keep in mind that your credibility as a leader depends much on your actions: your interaction with your family, friends, and co-workers; your way of managing your personal and organisational responsibilities; and even the way you talk with the newspaper seller across the street. Repeated actions become habits. Habits in turn form a person’s character. Steven Covey’s book entitled “7 Habits of Highly Effective People” provides good insights on how you can achieve personal leadership.

## 4. Leadership is shared.

Leadership is not the sole responsibility of one person, but rather a shared responsibility among members of an emerging team. A leader belongs to a group. Each member has responsibilities to fulfill. Formal leadership positions are merely added responsibilities aside from their responsibilities as members of the team.

Effective leadership requires members to do their share of work. Starting as a mere group of individuals, members and leaders work towards the formation of an effective team. In this light, social interaction plays a major role in leadership. To learn how to work together requires a great deal of trust between and among leaders and members of an emerging team. Trust is built upon actions and not merely on words. When mutual respect exists, trust is fostered and confidence is built.

# Becoming A Leader

## 5. Leadership styles depend on the situation.

How come dictatorship works for some countries but not in the United Kingdom? Aside from culture, beliefs, value system, and form of government, the current situation of a nation also affects the leadership styles used by its formal leaders. There is no rule that only one style can be used. Most of the time, leaders employ a combination of leadership styles depending on the situation. In emergency situations such as periods of war and calamity, decision-making is a matter of life and death. Thus, a nation's leader cannot afford to consult with all departments to arrive at crucial decisions. The case is of course different in times of peace and order---different sectors and other branches of government can freely interact and participate in governance. Another case in point is in leading organisations. When the staff members are highly motivated and competent, a combination of high delegative and moderate participative styles of leadership is most appropriate. But if the staff has low competence and low commitment, a combination of high coaching, high supporting, and high directing behaviour from organisational leaders is required.

Now that you are reminded of these things, keep in mind that there are always ideas that we think we already know; concepts we take for granted, but are actually the most useful insights on leadership.